



# STAR COLLEGE

Photograph

## Dormitory Application Form

### Particulars of Applicant

Name

Home Telephone

Surname

Residential Address

Date of Birth

Special Needs(Please specify in detail eg. ADD or any behavioural problems)

Are parents divorced or separated?

If either, who has custody?

Allergies / Medical problems (Please specify in detail)

**IMPORTANT:**  
Please stipulate any food allergies and / or religious eating requirements:

### Particulars of Parents Father

### Mother

Name, Surname

Name, Surname

Occupation

Place of work

Occupation

Place of work

Tel. Home

Work

Tel. Home

Work

Cell

Fax

Cell

Fax

I.D. Number

I.D. Number

### Particulars of Account Payee

Relation to Student

Physical Address

Name, Surname

Occupation

Place of work

Postal Address

Tel. Home

Tel. Work

Fax

It is noted that the Dormitory fees will appear on the same account as School Fees and that I am liable for this settlement otherwise a 2% Penalty will be added per month.

Signed on the .....of ..... 20.....at.....

SIGNATURE

DATE

In case of an Emergency, please contact (Please fill this in accurately as these details are of vital importance)

Relation to student

Tel. Home

Work

Surname, Name

Cell

Fax

Occupation

Postal Address

Place of work

This is the confirmation that my child who is under my financial custody:

Name:..... will be accepted for entry to **Star College Dormitory** in the  
..... term of 20 ..... on the following expressed terms and conditions.

1. That the quarterly Dormitory fees shall be payable in advance **before** the first day of each school term. Monthly fees are payable by the 7th of each month with the first payment due by the 7th February. An Administration Fee of 2% will be charged monthly on late payments. If 2 instalments are missed, then a FULL YEARS DORMITORY FEE will become payable immediately and STAR COLLEGE shall thereupon forthwith be entitled to institute action against me for the recovery thereof, in which event I shall be liable for the payment of all debt-collector and own client costs (including collection commission) incurred by STAR COLLEGE in respect of such proceedings.
2. That a **full term fee are payable** in the event of withdrawal for whatever the reason may be between the date of this acceptance and the beginning of the next term of the year, unless there are, in the opinion of the principal, unusual circumstances.
3. That the principal or the acting principal shall have the right to refuse to allow a pupil to return to the Dormitory for any term at the beginning of which the previous term's fees have not been fully paid.
4. That in the event of an emergency arising, medical or otherwise relating to the above-mentioned pupil in which it is not in reason or possible in the opinion of the Dormitory Master or staff member duly designated by the principal. For effective communication to be established with the parent or guardian, the Principal or Acting Principal and or staff shall have the authority, loco parents, to make and cause allow to be carried out any decision they consider necessary in the interest and welfare of the said pupil and/or of the dormitory and/or of the rest of the pupils. Any medical or other costs arising from this decision will be the responsibility of the Account Payee.
5. That the principal has the right in his absolute discretion, to suspend a pupil from the dormitory, or to require his withdrawal for any reason considered within the best interest of the school. Should the pupil be asked to leave the dormitory, the parent or guardian shall be remain liable to for the dormitory fees due for the full term during which the pupil was removed, and if such fees have been paid the school shall not be obliged to refund any portion there of.
6. That the pupil found in the possession of and using or found to be responsible for carrying into school habit forming drugs, alcohol, cigarettes and undesirable literature (as in the opinion of the Dormitory Master) will face risk of expulsion from the dormitory; as also will any pupil who absents himself from the dormitory without permission. If the pupil damages any school / dormitory property, he will be financially liable for the replacement. On this note, the pupils bed is solely his responsibility and he will be held responsible for any damage incurred by him or anyone else.
7. The student has to abide by the regulations of the dormitory , the principal/or acting principal has the authority to penalize a student if found not acting within these regulations.
8. That the dormitory is not liable for any loss or damage, however caused, to any property **including cell phones** belonging to a pupil or any member which is, or may be deemed to be in custody of the School/Dormitory.
9. That the school's rules and regulations are amended from time to time and shall bind and be observed by the pupil or the parent or guardian insofar as they may concern them.

The signature below implies that the signatory has read and agrees to the conditions of acceptance stated above and has received the **set years Dormitory Fee** amount.

SIGNED

DATE

FOR OFFICIAL USE ONLY:

APPLICATION APPROVED BY:

